



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

May 8, 2024

**NOTIFICATION OF AWARD – BONDS ARE NOT REQUIRED**

Baxley Construction Company, INC.  
4805 Green Road STE 100  
Raleigh, NC 27616

Contract No.: D3POC0197  
TIP No.: N/A  
Federal Aid No.: State Funded  
WBS Element: On Call - Various  
Counties: Brunswick & New Hanover  
Description: District 3 On Call Bridge Joint Replacements

Attn:

I am pleased to inform you that **Baxley Construction Company, INC.** has been awarded the contract for the above project based on the bid submitted on **May 2, 2024**, in the amount of **\$393,250.00**.

Please provide the following within 14 calendar days from the date you receive your award letter:

- A. One (1) ORIGINAL current Certificate of Insurance *with the following three items included in the Description of Work section:*
1. *The contract number and description of work listed above,*
  2. *County(ies) of contract, and*
  3. *NCDOT listed as additionally insured.*

**This certificate must now be mailed or emailed directly from your provider to Jonathan Mitchell.**

- B. Two (2) ORIGINAL sets of Executed Payment and Performance Bonds  
C. One (1) ORIGINAL Subcontractor Letter(s) of Intent for each subcontractor  
D. Two (2) ORIGINAL Execution of Contract forms  
E. One (1) ORIGINAL SPA-1 form if applicable

**If applicable** to this contract, documents listed directly above (B-E) should be returned **as one package** to **Jonathan Mitchell, 5505 Barbados Blvd, Castle Hayne, NC 28429**. The Execution of Contract Forms are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>. Please remember that work may not start before the contract has been properly executed.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. Please forward the remaining information to the **Bridge Maintenance Engineer, Daniel Perry**, as soon as possible so that a preconstruction conference can be held. Mr. Perry's mailing address is **5501 Barbados Blvd., Castle Hayne, NC 28429**, telephone number is **(910) 682-5180**, and email address is [dlperry5@ncdot.gov](mailto:dlperry5@ncdot.gov).

In accordance with Article 104-2 of the Standard Specifications, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to the **Bridge Maintenance Engineer, Daniel Perry**.

If you have any questions, please contact me at (910) 341-2001.

Sincerely,

DocuSigned by:  
  
02B404268BC84C2...  
Jonathan W. Mitchell  
Division Contract Engineer

cc: D. Chad Kimes, PE, Division Engineer  
Katie Hite, PE, Division Project Development Engineer  
David Leonard, PE, Assistant Division Project Development Engineer  
Anthony W. Law, Division Construction Engineer  
Daniel Cumbo, PE, Assistant Division Construction Engineer  
Trevor Carroll, PE, Division Maintenance Engineer  
Jessi Leonard, PE, Assistant Division Maintenance Engineer  
Adrienne Cox, Division Planning Engineer  
Michelle Howes, PE, Division Corridor Engineer  
Daniel Perry, Division Bridge Maintenance Engineer